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**NOTIFICATION OF THE INTENTION FOR EXECUTIVE BOARD TO CONSIDER
MATTERS IN PRIVATE**

6TH NOVEMBER 2013

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NOTIFICATION OF THE INTENTION FOR EXECUTIVE BOARD TO CONSIDER MATTERS IN PRIVATE

The Executive Board is the principal decision making body of the Council. All meetings of the Executive Board are open to the public, except where certain parts of an agenda contain exempt or confidential information. In these circumstances, the Executive Board may decide that it is in the public interest to discuss certain aspects of a report in private, and as such, choose to treat that specific part of the meeting as a 'private meeting' by excluding the public. Even when an element of a report is designated as exempt and considered in private, the remainder of the report and the related discussion by the Board will always be in the public domain.

Where there is a proposal for a meeting of Executive Board to consider part of a report in private, Part 2 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to provide notification of it's intention to do so.

This notice provides the required notification of the intention for certain aspects of the following Executive Board reports to be considered in private at its meeting on **6th November 2013**.

| Issue Proposed to be Considered by Executive Board | The Reasons why Certain Aspects of the Report are Required to be Considered in Private | The Relevant Access to Information Procedure Rule – Further Information regarding these rules can be found within the Council's Constitution | Contact Person - To which any Representations should be made |
|---|--|---|--|
| Elland Road Park and Ride Scheme – Design and Cost Report | An appendix to this report will set out the detail of the tender returns from the bus operators and will make recommendations regarding the preferred bidder. This award of contract is to be announced and the bidders notified following the consideration and determination of this report at the Board meeting. Therefore, for reasons of commercial confidentiality and proper contract procedures, the information detailed within this appendix is subject to exemption under Access to Information Procedure Rule 10.4(3). | Access to Information Procedure Rule 10.4(3) | Paul Foster Transport Projects Manager Highways and Transportation City Development Tel: (0113) 3952586 Email: paul.foster@leeds.gov.uk |

Following the initial publication of this notice, confirmation has been received that the item(s) listed below which propose to contain exempt information require consideration during the private part of the **6th November 2013** Executive Board meeting. In line with Part 2 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the relevant Scrutiny Board Chair has provided confirmation that consideration of this matter is urgent and cannot reasonably be deferred.

| Issue Proposed to be Considered by Executive Board | The Reasons why Certain Aspects of the Report are Required to be Considered in Private | The Relevant Access to Information Procedure Rule – Further Information regarding these rules can be found within the Council’s Constitution | Contact Person - To which any Representations should be made |
|---|--|---|---|
| Design and Cost Report for Sovereign Square Green Space | The public interest in maintaining the exemption in relation to the exempt appendix outweighs the public interest in disclosing the information by reason of the fact that it contains information and financial details which, if disclosed would adversely affect the business of the Council and may also adversely affect the business affairs of the other parties concerned. The purpose of this exempt appendix is to set out the details of the budget requirements for the scheme as a whole, identifying the various phases of the works and financial implications (capital and revenue) to deliver the Sovereign Square green space. | Access to Information Procedure Rule 10.4(3) | Rowena Hall Executive Manager – Specialist Projects City Development Tel: 0113 2477801 Email: rowena.hall@leeds.gov.uk |

The reasons provided by the relevant directorate as to why the consideration of this matter cannot be delayed to a subsequent meeting are detailed below:-

- It is necessary for the report to be presented to the 6th November 2013 Executive Board in order to ensure that the design and programme can start on site in Summer 2014 and complete coterminous with the occupation of No1 Sovereign Square.